

Conducting a Voter Registration Drive in Kansas

Voter Registration Deadline

Applications must be received or postmarked by 21 days before Election Day.

Getting Started

Training Requirement: Kansas does not require training for registration drives.

Notification and Registration Requirements: Kansas does not have notification requirements for registration drives. Groups that requests more than 25 voter registration forms from election officials must specify who will distribute the forms, the plan for distribution, and the reason for the number of forms being requested.

Compensation Restrictions: Do not pay registration drive participants based on how many registrations they collect.

Obtaining Applications

State Form: The state mail-in voter registration application can be downloaded at the [Secretary of State's website](#). Election officers are also required to supply free forms on request, but anyone requesting more than 25 forms must request the forms in writing, as noted above.

Federal Form: The [federal mail-in voter registration application](#) may be used in voter registration drives.

Photocopying Blank Forms: Blank applications may be photocopied and used in voter registration drives.

Handling Applications

Proof of Citizenship: Kansas requires new registrants to provide proof of citizenship.

The following is a list of documents that are acceptable as evidence of United States citizenship for voter registration purposes:

- Birth certificate that verifies U.S. citizenship
- U.S. passport or pertinent pages of the applicant's valid or expired United States passport identifying the applicant and the applicant's passport number
- U.S. naturalization documents
- Other documents or methods of proof of U.S. citizenship issued by the federal government pursuant to the Immigration and Nationality Act of 1952
- Bureau of Indian Affairs card number, tribal treaty card number or tribal enrollment number
- Consular report of birth abroad of a citizen of the U.S.
- Certificate of citizenship issued by the United States Bureau of Citizenship and Immigration Services
- Certification of report of birth issued by the U.S. Department of State
- American Indian card, with KIC classification, issued by the United States Department of Homeland Security
- Final adoption decree showing the applicant's name and U.S. birthplace
- U.S. military record of service showing applicant's place of birth in the U.S.
- Extract from a U.S. hospital birth record
- Only if the agency indicates on the applicant's driver's license or non-driver's identification card that the person has provided satisfactory proof of United States citizenship, then a driver's license or non-driver's ID card issued by the Kansas Division of Vehicles or the equivalent governmental agency of another U.S. state.

If a citizenship document is not provided at the time the person submits his or her voter registration application, it may be submitted at a later time. Such person may (1) mail or deliver the document to the county election office by the close of business on the day before Election Day, or (2) submit it electronically by midnight the day before Election Day.

"Electronically" means fax, email, or other electronic means approved by the Secretary of State. According to the Kansas Secretary of State's office, individuals conducting voter registration drives may take a copy of a U.S. citizenship document, if requested by the applicant, and submit it to the election office along with the voter registration application form. This may be a photocopy or an electronic copy or image. The document submitted must be legible.

Incomplete Applications: There is no law or administrative rule prohibiting a voter registration drive volunteer or organizer from filling in missing information on an application. The state requests that all unused forms be returned to the office at which they were obtained.

Photocopying Completed Applications: There is no law or rule prohibiting photocopying or retaining information from completed registration applications. **A voter's date of birth, signature, full or partial Social Security Number, and driver's license number should be removed before copying any application.**

Submitting Completed Applications: The state voter registration application can be mailed, faxed, or scanned and emailed to the county election office for the voter's county of residence. Mailing addresses, fax numbers, and email addresses are available at the [Secretary of State's website](#).

Voter registration applications can also be mailed to the following address: Secretary of State, 1st Floor, Memorial Hall, 120 SW 10th Ave., Topeka, KS, 66612-1594.

Completed applications must be sent within two days of person's completion of form, or by the 21st day before the election, whichever is earlier.

This Guide was prepared by FELN staff who are not licensed to practice law in Kansas and FELN intends that the information contained herein is used only as a general guide. This document should not be used as a substitute for consultation with a licensed Kansas legal professional.

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